

**West Calcasieu Parish Community Center Authority
Board of Directors – Regular Meeting
June 20, 2012
West Cal Arena
Sulphur, Louisiana**

Meeting was called to order at 5:30 p.m. by Dr. George Vincent.

Invocation pronounced by Dr. George Vincent.

Pledge was lead by Dr. George Vincent.

ROLL CALL:

Roll call was made with the following results:

Present:	Dr. George Vincent- Vice Chairman	Bob Hardey - Board Member
	Chuck Kinney-Board Member	Meg Lovejoy – Board Member
	Adrian Moreno- Executive Director	Joyce Anderson- Asst. Manager
Absent:	Greg Robertson- Chairman	Evelyn White- Secretary/Treasurer
	Mike O’Quinn – Board Member	

AMENDMENTS, ADDITIONS, DELETIONS TO THE AGENDA:

Meg Lovejoy made a motion to accept the June 20, 2012 agenda as presented. Bob Hardey seconded the motion. All voted and approved.

APPROVAL OF MINUTES:

Meg Lovejoy made a motion to accept the May 2012 minutes as presented. Bob Hardey seconded the motion. All voted and approved.

APPROVAL OF FINANCIAL REPORT:

Mr. Moreno gave a brief summary of the financial report presented. The 3rd Quarter Hotel/Motel taxes were received in the amount of \$229,653.49, a 7% increase from the same period last year. Mr. Moreno stated that only one month remains until the completion of the current fiscal and all line items are in good standing.

Bob Hardey made a motion to accept the financial report for May 2012 as presented. Chuck Kinney seconded the motion. All voted and approved.

OLD BUSINESS:

A. Phase II Events Center Update (Mr. Ellender)

Mr. Ellender updated the board that the notice to proceed was issued for July 5, 2012 for the Phase II Events Center. Currently the dirt contractor is testing and locating soil for the foundation work to begin. Mr. Ellender also updated the board of a potential concern relating to the location of the south perimeter road for the new facility. The original idea was that the new facility was to be built entirely north of the existing drainage ditch separating the two tracks. Following a recent survey of the property, it appears that the southern edge of the perimeter

roads was to be shared with the current facility causing the loss of some of the overflow parking around the livestock barn. Mr. Ellender entertained questions from the board about how to proceed with this issue. After discussion, the board agreed that the project site needs to stay north of the drainage ditch so as not to interfere with current arena operations. Mr. Ellender agreed to take concerns and requests to the contractor so adjustments can be made to the plans. Mr. Ellender also explained to the board the soil testing process and fees. The soil tests are done as needed and can be costly for each project. The cost for soils testing is typically not in original construction bids and can vary depending on the details of the project

NEW BUSINESS:

A. Arena Committee Report

The arena committee met to discuss a safety issue with the performance arena entrance alley. The consensus of the committee was to add a couple of temporary panels to alleviate the safety concern. The change will be monitored and if more attention is needed the committee will reconvene and further discuss alternative options. The second concern was regarding the north sliding gates being left open during practice hours. The committee agreed the gate should remain closed during such practices when the arena is not staffed.

B. Review and discuss proposed operating budget for Fiscal Year 2012-2013

Mr. Moreno presented the proposed operating budget for Fiscal Year 2012-2013 to the board for review and approval. Mr. Moreno noted significant changes such as the line item for Construction and Progress for Phase II which is based on a projected draw sheet provided by the Architect. Income line items were increased by 7% while total operating expenses for the upcoming year increased 8%.

Chuck Kinney made a motion to accept the proposed operating budget for Fiscal Year 2012-2013 as presented. Bob Hardey seconded the motion. All voted and approved.

DIRECTOR'S REPORT:

Mr. Moreno reminded the board that the arena will be closed for one week at the end of July for routine maintenance. He also thanked the board for their participation in the ground breaking ceremony for the Events Center. The event was a huge success and very well attended by the public.

PUBLIC COMMENTS:

Les Farnum informed the board that the Calcasieu Parish Police Jury is currently reviewing the cooperative endeavor it has with the Authority. Current discussion may possibly increase the amount of funds the Authority receives from the Burton Agricultural Services Millage. Once finalized, the Police Jury will make a formal presentation to the Authority.

ADJOURNMENT:

With no further business to discuss, Dr. George Vincent entertained a motion to adjourn.

The next regular meeting of the Board of Directors will be held on Wednesday, July 18, 2012 at 5:30 p.m. at the West Cal Arena, Sulphur, Louisiana.